Work Styles

This section asks about how different **work styles** relate to your current job. A **work style** is a personal characteristic that can affect how well someone does a job. Answer each question as if you were performing work that is typical of your current job.

1. How important are each of the following work styles to the performance of your current job?

	Not important	Somewhat important	Important	Very important	Extremely important
a. Achievement/Effort—Establishing and maintaining personally challenging achievement goals and exerting effort toward mastering tasks	0	0	0	0	0
b. Persistence— <i>Persistence in the face</i> of obstacles	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
c. Initiative—A willingness to take on responsibilities and challenges	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
d. Leadership—A willingness to lead, take charge, and offer opinions and direction	\bigcirc	\bigcirc	\bigcirc	\bigcirc	0
e. Cooperation—Being pleasant with others and displaying a good- natured, cooperative attitude	\bigcirc	\bigcirc	\bigcirc	\bigcirc	0
f. Concern for Others—Being sensitive to others' needs and feelings, and being understanding and helpful to others	\bigcirc	0	0	\bigcirc	0

2. How important are each of the following work styles to the performance of your current job?

	Not important	Somewhat important	Important	Very important	Extremely important
a. Social Orientation—Preferring to work with others rather than alone, and being personally connected with others	\bigcirc	0	\bigcirc	\bigcirc	\bigcirc
b. Self-Control—Maintaining composure, keeping emotions in check, controlling anger, and avoiding aggressive behavior, even in very difficult situations	0	0	0	0	0
c. Stress Tolerance—Accepting criticism and dealing calmly and effectively with high-stress situations	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
d. Adaptability/Flexibility—Being open to change (positive or negative) and to considerable variety in the workplace	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
e. Dependability—Being reliable, responsible, and dependable, and fulfilling obligations	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc

3. How important are each of the following work styles to the performance of your current job?

	Not important	Somewhat important	Important	Very important	Extremely important
a. Attention to Detail—Being careful about details and thorough in completing tasks	0	0	0	0	0
b. Integrity—Being honest and ethical	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
c. Independence—Developing one's own ways of doing things, guiding oneself with little or no supervision, and depending on oneself to get things done	0	0	0	0	0
d. Innovation—Creativity and alternative thinking to develop new ideas for and answers to work- related problems	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
e. Analytical Thinking—Analyzing information and using logic to address work-related issues and problems	0	0	0	0	0